

Application compliance checklist

Noosa Short-Term Letting / Accommodation Local Law Application Process Checklist.

Navigating the application requirements for the Noosa STA Local Law can be challenging. For our clients whose properties are under our management, we can provide the following services for a manageable coordination fee.

Talk to us for help with this process.

Application Compliance Requirement	Check list
Application form	
Collation of all documents, information and materials identified in the application form for the prescribed activity.	
Facilitation of a site plan showing the location of all buildings, including any outdoor entertainment area, swimming pool or spa, vehicle parking area and the location of each window and door opening of any adjoining residence; and	
Facilitation of a floor plan showing the use of each room and the maximum number of persons to be accommodated in each bedroom.	
Facilitation of written confirmation that: the use of the premises for the operation of short stay letting or home hosted accommodation is authorized: <ul style="list-style-type: none"> • by a development approval granted by the local government; or • as accepted development or accepted development subject to requirement provisions of the local government's planning scheme; or • by lawful use rights in existence on the date the application is made to the local government; and 	
Written confirmation the operation of short stay letting or home hosted accommodation at the premises complies with– <ul style="list-style-type: none"> • Any development approval conditions that apply • Planning scheme of the local government which applied at the time the operation of the prescribed activity commenced at the premises. 	
Written confirmation that the premises will not be used for the purposes of a party house as defined in the <i>Planning Act 2016</i> , section 276.	

<p>Written confirmation that, under the <i>Building Act 1975</i>–</p> <ul style="list-style-type: none"> (i) the premises are lawfully constructed; and (ii) the use of the premises for the prescribed activity is authorised by the classification attributable to the premises; and 	
<p>Written confirmation if a pool is situated on the premises that a current pool safety certificate has been issued by a QBCC licensed pool safety inspector and that a current pool safety certificate will be maintained at all times.</p>	
<p>Written confirmation that a current electrical safety certificate of compliance has been issued by a licensed electrical contractor for each smoke alarm at the premises.</p>	
<p>Facilitation of a written statement that –</p> <ul style="list-style-type: none"> (i) identifies the name and telephone number of the contact person (which may include the name and contact details of an individual, letting agency, property manager, security firm or the like) for the purposes of the operation of the short stay letting at the premises; and (ii) confirms that the contact person is available 24 hours a day, 7 days a week; and (iii) confirms that the contact person resides, or has a place of business, within a 20 kilometre radius of the premises; and (iv) confirms that the contact person is to be responsible for the supervision and management of the premises, including addressing complaints about the use of the premises for short stay letting and visitor queries. 	

To find out how we can help you, please contact:

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